

## School Food Service Training

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<b>TOPIC:</b>	<b>Verification</b>
<b>DATE:</b>	<b>Wednesday, September 19, 2018</b>
<b>TARGET AUDIENCE:</b>	<b>Staff Responsible for Completing Verification</b>
<b>LOCATION:</b>	<b>LSU Pennington Biomedical Research Center Pennington Conference Center – Room 326 6400 Perkins Road Baton Rouge, LA 70808</b>

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		Learning Topic Codes *
8:00 – 8:30 a.m.	Registration	
8:30 – 9:00 a.m.	General Information <ul style="list-style-type: none"> <li>• Overview and Timeline</li> <li>• Requirements</li> <li>• Officials Involved in Verification</li> </ul>	3100
9:00 – 9:45 a.m.	Selecting the Sample Pool and Establishing the Sample Size <ul style="list-style-type: none"> <li>• Standard/Basic Method</li> <li>• Alternate One/Random Method</li> <li>• Alternate Two/Focused Method</li> </ul>	3100
9:45 – 10:00 a.m.	Verification for Cause Replacing Applications	3100
10:00 – 10:15 a.m.	Confirmation Review	3100
10:15 – 10:30 a.m.	<b>BREAK</b>	
10:30 – 11:30 a.m.	Verifying the Selected Applications <ul style="list-style-type: none"> <li>• Direct Verification</li> <li>• Follow Up Requirements</li> <li>• When Verification is Complete</li> <li>• Verification Results</li> <li>• Notice of Adverse Action</li> </ul>	3100
11:30 – 11:45 a.m.	Verification Summary Report	3100
11:45 a.m. – 12:00 p.m.	Questions and Answers with State Agency	

### Resources:

- Eligibility Manual for School Meals (Dated June 29, 2017): <https://bit.ly/2J8p8Ux>

\* **Learning Topic Codes:** 3100 Free and Reduced Price Meal Benefits